

**DEPARTMENT OF ENVIRONMENT, PARKS AND RECREATION  
MINISTRY OF DEVELOPMENT**

**APPLICATION FORM FOR FOOTBALL FIELD AND FUTSAL COURT  
Venue: Mini Perayaan Kg Parit Recreational Park**

**PERSONAL DETAILS**

Name : \_\_\_\_\_  
IC No : \_\_\_\_\_  
H/P No : \_\_\_\_\_ Home No : \_\_\_\_\_ Office No : \_\_\_\_\_  
Address : \_\_\_\_\_  
\_\_\_\_\_

Email : \_\_\_\_\_

**FACILITIES TO BE RENTED (Please mark (X) in the appropriate box)**

FOOTBALL FIELD  FUTSAL COURT

**FOOTBALL FIELD:**

Date of use/ tournament : \_\_\_\_\_  
Duration of rental : \_\_\_\_\_ until \_\_\_\_\_  
: \_\_\_\_\_ until \_\_\_\_\_

Less than 2 hours @ \$30.00 

\$30.00	
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More than 2 hours 

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**FUTSAL COURT :**

Date of use/ tournament : \_\_\_\_\_  
Duration of rental : \_\_\_\_\_ until \_\_\_\_\_  
: \_\_\_\_\_ until \_\_\_\_\_

One hour @ \$ 10.00 

\$10.00	
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\$20.00	
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\$30.00	
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If more than 3 hours 

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## **RULES AND REGULATION OF UTILIZING KG. PARIT MINI RECREATIONAL PARK'S FOOTBALL AND FUTSAL COURT**

1. The Department of Environment, Park and Recreation (JASTRE)'s football and futsal court is open for the staffs of the department as well as public citizen.
2. The permission to use the field and court must be obtained from JASTRE.
3. The field and the court reservation must be made through application form.
4. The application form can be obtained from the Park and Recreational division on 2<sup>nd</sup> Floor at Tumasek Plaza, R.I.P.A.S Road, Department of Environment, Park and Recreation, Ministry of Development. Payment can be made during office hours, that is as follows:

Monday – Thursday: 8.00 AM – 11.00 AM  
: 1.30 PM – 3.00 PM

Saturday: 8.30 AM – 10.00AM

5. Payment for every reservation must be made 3 days prior to the utilization of the court.
6. The reservation of the court is based on first come and first serve basis. For game tournament reservation, reservations must be made 1 month prior to the actual date. Nevertheless, it depends of the vacancy of the day/date applied.
7. Every user must produce/show payment receipt when requested.
8. The Department of Park and Recreation have the right of not permit to any party to use the facilities if fails to show the payment receipt.
9. Balls for the field and court are not provided. Every user must bring their own.
10. Appropriate outfit is advisable.
11. Use appropriate shoes while utilizing the court. Shoes that leave marking on the surface of the court is not allowed to be used.
12. Users are also not allowed to use high heels and hard platform shoes while utilizing the court.
13. Users are not allowed to bring sharp tools that can damage the surface of the courts
14. Games must end at the scheduled time.
15. Smoking is not allowed at the area.
16. No littering at the area.
17. Banners, posters and signs are not allowed to be placed in the area as well as the football and futsal court unless permission is given from the Department of Environment, Park and Recreation.
18. The Department of Environment, Park and Recreation will not be responsible of any accidents, injuries and loss happens to any individual over the period of utilization of the courts. The department will also no be responsible of any damages or missing items at the car parking lot.
19. Every renter must follow all the rules and regulation made by the working officer.
20. Renter is not allowed to rent the court off to 3<sup>rd</sup> party.
21. Actions will be made to any user that misused and damage the provided facilities.
22. Any problems can be reported to the working staff.

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Park and Recreation Section,  
2<sup>nd</sup> Floor, Tumasek Plaza,  
Department of Environment, Park and Recreation,  
Ministry of Development, Brunei Darussalam

Telephone no: 2241262, cont'd 202  
Fax number: 224127

## **Reservation Form for Football Field and Futsal Court**

Instruction:

1. Every user that wish to use the facilities must download the form from the Department of Environment, Park and Recreation's website. ([www.env.gov.bn](http://www.env.gov.bn))
2. Every user can choose to use the football field or the futsal court or both of them.
3. Once the form is filled in completely, users can head to the address to clear their payment following to the date of usage.
4. Once payment is made, the payment receipt must be given to the Department of Environment, Park and Recreation on the 2<sup>nd</sup> Floor for the confirmation to use the football field and the futsal court at the preset date.